COASTAL CLEANING
SOLUTIONS OF NWF, LLC

DEEP CLEANING CHECKLIST

Client / Address: _____ **Date of Service:** _____

Contact Person: _____

Home is: ☐ Vacant / empty ☐ Furnished / occupied Sq. ft: _____ Bed/Bath: _____

PRE-CLEAN WALKTHROUGH

- ☐ Walk every room; photograph problem areas first.
- ☐ Confirm focus areas, pets & anything off-limits.
- ☐ Gather trash from all rooms; replace can liners.
- ☐ Clear & organize surfaces for cleaning. F

TOP-DOWN DUSTING

- ☐ Ceiling fans (blades & housing) and light fixtures.
- ☐ Cobwebs in ceiling corners and along crown molding.
- ☐ Air vent covers and return grilles.
- ☐ Window sills, blinds, and tracks.
- ☐ Top of refrigerator and top of cabinets.
- ☐ Furniture, shelves, decor, frames & wall art. F
- ☐ Lamps, lampshades, and electronics (dry dust). F

BASEBOARDS, DOORS & TRIM

- ☐ Baseboards hand-wiped in every room.
- ☐ Doors (both sides), frames, and hardware.
- ☐ Light switches, outlet covers, and door handles.
- ☐ Spot-clean marks and scuffs on walls & trim.
- ☐ Interior and entry door glass (streak-free).

FLOORS & UPHOLSTERY

- ☐ Vacuum all floors, including edges and corners.
- ☐ Vacuum under & behind easily movable furniture. F
- ☐ Mop all hard floors thoroughly, corner to corner.
- ☐ Vacuum sofas, cushions & under cushions. F

KITCHEN

- ☐ Cabinet exteriors and hardware (degreased).
- ☐ Countertops and backsplash.
- ☐ Oven interior, racks, and door glass.
- ☐ Stovetop, burners/grates, and range hood.
- ☐ Microwave interior and exterior.
- ☐ Fridge & freezer interior and exterior.
- ☐ Dishwasher exterior and door edges.
- ☐ Polish stainless steel appliances (streak-free).
- ☐ Sink, faucet, and drain scrubbed and shined.
- ☐ Small appliances wiped down. F
- ☐ Wall and floor area around the trash can.

BATHROOMS

- ☐ Shower & tub tile scrubbed; hair-free finish.
- ☐ Glass shower doors and door tracks.
- ☐ Faucets & showerheads (hard-water spots removed).
- ☐ Toilets sanitized: inside, outside, base, and behind.
- ☐ Vanity, sinks, and cabinet exteriors.
- ☐ Mirrors streak-free.
- ☐ Towel bars, hooks, and toilet paper holders.
- ☐ Exhaust fan cover dusted.
- ☐ Floor tile scrubbed, edges and behind toilet.

FINAL WALKTHROUGH

- ☐ Room-by-room inspection against this checklist.
- ☐ All trash removed; fresh liners in every can.
- ☐ Before & after photos of key areas (with client OK).
- ☐ Lights off, doors and windows locked.

F Furnished / occupied homes only. Skip for vacant homes.

CONDITION NOTES / SPECIAL REQUESTS